

Tarporley Parish Council Cemetery Management Committee Meeting

Community Centre Committee Room
on Tuesday 2nd April 2019
(following visual inspection of the cemetery)

Committee Members

Chairman – Cllr John Millington

Cllr. E Chapman, Cllr. P Tavernor, Cllr. A Wallace.

Deputy Clerk (Maternity Cover) – Ann Wright

Other

Public 0

1. Apologies for Absence

Cllr. A Wallace leave meeting early due to other meeting.

2. Declaration of Interests

Cllr. Chapman declared an interest as the applicant for a memorial bench, she confirmed she would take no part in the discussion or decision.

3. Minutes

Resolved - that the Chairman sign the minutes of the meeting held 27th March 2019 as a true and proper record.

4. Public Participation

No public in attendance.

5. Committee Standing Orders & Membership

Resolved – that the Committee recommend the amended standing orders to the full council for approval.

6. Cemetery Rules

It was noted that regulation 5.8 needed amending to:

'No dogs maybe brought into the Cemetery, except for Assistance Dogs which must be kept on a lead at all times; any soiling must be cleaned up and removed from the Cemetery for disposal.'

It was agreed to add the following question to the interment form:

How many years did the deceased live in the civil parish of Tarporley prior to their death?

It was agreed to amend regulation 2.25 to remove:

'Currently designated places are the un-consecrated northeast garden corner and westerly boundary as agreed by the Clerk or Cemetery Committee. Rule 2.3 residential requirements apply, no marker is permitted, no charge will be made, the crematorium certificate is required, a record will be made in the burials register.'

It was agreed to review this regulation at the 2020 Committee meeting once changes had been made to the path creating a possible area for the scattering of ashes.

It was agreed to review the westerly boundary of the cemetery at the 2020 Committee meeting and review the soil which is being placed there.

Resolved – that the Clerk write to all exclusive rights (grave) owners highlighting regulations 3.4 to 3.7.

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Resolved – that the Committee confirm the cemetery rules as circulated and agreed to include a question on the interment form of how long the deceased had lived in Tarporley.

7. Cemetery Fees

Resolved – that the cemetery fees are held for the 2019-2020 financial year.

8. Memorial Bench Applications

Cllr. Chapman took no part in the following discussion.

Resolved – the Committee agreed Cllr. Chapman's application for a memorial bench to be sited opposite plot 12B.

Resolved – the Committee agreed Mr Lawrie's application for a memorial bench to be sites on the path by plot 85. It was agreed to highlight the bench will need to be moved forward when the path is altered, and that this will be done at the Council's expense.

It was agreed that when the new path is installed areas are created for future benches to be sited.

Resolved – that the Memorial Bench form is amended to say:

'The bench should be engraved with an inscription to allow identification of the owner and with a reference to the person to be commemorated if appropriate, details to be agreed with the Clerk.'

It was agreed to include a reference to the preferred style of bench as supplied by Cheshire Joinery.

Cllr. Wallace left the meeting.

9. Cemetery Maintenance

The following maintenance was agreed:

- That J Stewart be asked to sand down and re-stain the notice board.
- That prices are obtained to erect a new fence between the Cemetery and Done Room, it was agreed the fence should be 4 or 5 foot high allowing those sitting on the benches to be below the height of the fence, it was suggested a 'hit and miss' fence be installed or another appropriate design to allow privacy but not obscure views to the church. It was noted the length of fence is roughly 22m. It was noted that the replacement of the fence would need to be discussed with the Church who own the Done Room.
- That the quotes for the path be revised to include a garden area to the left of the path with areas for future memorial benches to be installed.
- It was agreed that Cllr. Tavernor be allocated a budget of up to £50 for the Cemetery garden area.
- It was agreed to obtain permanent no dogs signs to be installed on the gate posts to the Cemetery and also attached hooks to hold dogs.
- It was noted a large mound had formed on one grave which needed to be removed, it was agreed to highlight this with the exclusive rights owner and inform them that it will be levelled.

10. Grave Inspection

It was noted that the graves and headstones had been inspected before the meeting and that all were in a good safe condition.

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11. Communal Ashes Area

It was noted this matter had been discussed under 6. Cemetery Regulations and would be reviewed at the 2020 meeting of the Committee.

12. Headstone Application

The Committee reviewed the headstone requested for plot 14A and agreed any headstone should be 18 inches in width so as not to impose on the neighbouring plots, the height should not exceed 2 foot. It was suggested that the bear on the first design could be made larger so the inscription could fit on the heart rather than separately.

Signed _____ Date _____

Ann Wright
Deputy Clerk (maternity cover)
4th April 2019.